



**TOWN OF WEARE**  
PLANNING BOARD  
ZONING BOARD OF ADJUSTMENT  
15 Flanders Memorial Road  
P.O. Box 190  
Weare, NH 03281  
Phone: (603) 529-2250  
Fax: (603) 529-4554

Naomi L. Bolton  
Land Use Coordinator

**Office Hours:**  
Monday  
thru  
Friday  
8 AM – 4:30 PM

**CIP SUBCOMMITTEE  
MINUTES  
OCTOBER 10, 2007  
(Approved as written 11/7/08)**

**PRESENT:** Paul Morin; Jon Dowst (arrived 6:20 PM); Richard Butt; Paul Marsh;  
Naomi L. Bolton, Land Use Coordinator

**GUESTS:** Chuck Metcalf; Joe Fiala; Paul Hague

**I. CALL TO ORDER:**

Paul Morin having authorization to appoint members will replace Frank Bolton with himself due to lack of attendance. Chairman Paul Morin called this meeting to order at 6:11 PM in the Town Office Basement Conference Room of the Weare Town Office Building.

**II. MINUTES:**

OCTOBER 2, 2007 MINUTES: Due to the limited amount of time available this afternoon, the subcommittee proceeded right to meeting with the department heads, so the minutes were not taken up at this time.

**III. PUBLIC MEETING:**

Parks and Recreation Commission: Chuck Metcalf met with the subcommittee to go over the 2008 requests. The first was the tennis court resurfacing. The request was to put an additional \$7,000 into the Recreational Field and Development Fund to go along with the \$6,000 from last year, the insurance check for the light and the closing of the Tennis Court Resurfacing fund (approximately \$1,300) which would total the \$18,000 needed to complete the job. The next request was for the Bolton Memorial Field build out. The total cost estimate from GeoInsight was \$1.1 million. The estimate was spread over three phases. Phase I was for parking, storm water management system, multiple concession stands, improve connection between fields and playground, install netting at the baseball field to prevent homeruns and foul balls from damaging vehicle windshields and centralized permanent bathroom facilities costing approximately \$435,000. Phase II was for installing of bleachers, develop passive and active security to deter from vandalism, adequate storage facilities, provide field-side electricity to fields and provide adequate overhead lighting and provide a formal picnic area costing approximately \$295,000. Phase III was for developing a formal landscape architecture for the park put in tennis court or basketball court and pave the driveway and parking areas costing approximately \$415,000. The Parks and Recreation Commission would like to go for 2 phases this year. The subcommittee talked about putting the whole amount as a bonded project. The subcommittee also asked Mr. Metcalf to see if he could get back to them with the cost of the pavement and possibly do the entire build out except for pavement.

*Building Committee:* Joe Fiala was in to discuss what the building committee was looking at doing this year. Mr. Fiala stated that at 4 PM today they opened the two bids that were received for re-roofing the Town hall. The committee felt that one was too low and one was too high. Neither one of the bids are from roofing companies. The building committee is going to hope the roof can make it through the winter at this point. The cost would appear to be \$40,000 for just the Town Hall roof. From looking at the existing CRF there would be enough to do it now and not hope for the best. Mr. Fiala then asked how they want to handle the roof for the Stone Memorial Building. The thought is to replace the roof in kind which is copper and the estimate is somewhere around \$150,000. The committee will come back in with the new bid number when they get it.

*Cable Committee:* Paul Hague was present for the Cable Committee. Mr. Hague gave the subcommittee the list of equipment that they would need to get the cable station up and running in good shape. There was money put on the warrant article and approved but Mr. Hague stated that they haven't purchased anything this year. So, it appears that they have the funding to purchase their needs for this year and won't need any more funds.

*Master Plan Update:* Paul Morin asked the subcommittee how they would like to handle the updating of the Master Plan. The more he thought about it the more he felt it really isn't a capital reserve request. The subcommittee agreed that it should be submitted in the year it needs to be done, like other small committees do.

*Computer System Fund:* The Selectmen's Office turned in a request for \$6,200 for the next 10 years to rotate computers in the various offices. The subcommittee stated that the fund currently shows about \$29,000 which is more than enough to cover 2008's request. The subcommittee also felt that the replacement computers are a budget item that should be included in the operating budget of the department needing a replacement.

### **III. OTHER BUSINESS:**

*Tomorrow's meeting:* Naomi reminded the subcommittee that we have one more meeting Thursday, October 11, 2007 from 8-10 AM to wrap up talked about rewording the purpose of this fund so that it would be a little less ambiguous. Now it appears very ambiguous and the subcommittee would like to see it expanded to include needs assessments, deferred maintenance but also somehow put a cap on the amount that is in there.

### **III. ADJOURNMENT:**

As there was no further business to come before the subcommittee, the meeting was adjourned at 8:30 PM.

Respectfully submitted,

Naomi L. Bolton  
Land Use Coordinator